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அரசாங்க சேவை ஆணைக்குழு அலுவலகம்
OFFICE OF THE PUBLIC SERVICE COMMISSION

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ඔබේ අංකය }
உமது இல. }
Your No. }

දිනය }
திகதி }
Date } 28 August 2023

All Secretaries to Ministries and Heads of Departments.

Effective period of an acting appointment.

Public Service Commission has observed a continuous increase in instances where officers are acting in vacant posts for unreasonably longer periods in spite of the availability of qualified officers who can be permanently appointed to such posts.

02. An acting appointment running for longer time period indicates lack of sufficient workload to be distributed between officer's substantive post and the vacant post and the necessity of immediate review of the need of keeping both posts in the approved cadre of the Ministry/Department concerned.

03. Accordingly, Commission has decided to emphasize the need of adherence of the relevant appointing /administrative authorities to the provisions of the Public Administration Circular No 06/97 dated 03.02.1997 in determining/recommending the effective period of acting appointments in instances where qualified officers are available to be permanently appointed to the vacant posts unless there is any legal impediment (such as an interim order of a Court) to make permanent appointments to such posts.

W.H.M.M.C.K. Dayaratne

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Secretary

Public Service Commission.