PSC Circular: 01/2012

My No: PSC/EST/1/7/1/2011
Office of the Public Service Commission,
No. 177, Nawala Road,
Narahenpita.

31 May 2012.

To All Secretaries of Ministries,
Heads of Departments.

Service Minute of the Programme Officers of the Associate Officer Category of Service.

Your kind attention is drawn to the provisions set out in the Service Minute of the Programme Officers which was published in the Gazette Extraordinary No. 1745/11 of 14.02.2012.

02. Accordingly, in terms of the provisions referred to in paras 14 and 17.2 of the respective Service Minute those officers who were recruited to the public service on the salary scale of MN-04-2006-A from 1994 to 11.08.2011 on the government policy of providing jobs to the unemployed graduates should exercise their option to be absorbed into the Programme Officers Service within 05 months of the publication of such Service Minute. Those officers who do not so opt for such absorption could continue to serve in the post they presently hold and such post should continue to exist only as personal to them. Where such posts fall vacant no recruitment is made under such designations and the new recruitments in the future will be confined only to the Service Minute of the Programme Officers.

03. The Public Service Commission, having considered the foregoing facts, has arrived at following decisions on the formulation and implementation of the schemes of recruitment in relation to the Associate Officer Category of Service.

I. Approval of the draft Schemes of Recruitment for the Associate Officer Category of Service submitted by various Ministries and Departments will be suspended until the finalization of the process of absorption as per para 14 of the Service Minute of the Programme Officers.

II. Schemes of promotion involving those officers who are not absorbed into the Programme Officers Service will only be approved.

III. Schedules setting out qualifications for the posts in the Associate Officer Category of Service that require specific qualifications as in the case of Budget Assistants and Legal Assistants should be formulated and incorporated in the Service Minute of Programme Officers. (Director General of Combined Services will be the Appointing Authority of such posts.)

IV. Schedules submitted for the approval of the Public Service Commission by Ministry Secretaries of the Ministries or Heads of the Departments as per section III above should be forwarded through the Director General of Combined Services who is the Appointing Authority of such posts.

V. Implementation of the Schemes of Recruitment for the Associate Officer Category of Service (MN-04-2006-A) already approved by the Public Service Commission should be suspended until the finalization of the process of absorption as per the Service Minute of the Programme Officers.

By order of the Public Service Commission,

T.M.L.C. Senaratna,
Secretary
Public Service Commission