

Public Service Commission Circular : 03/2016

My No : PSC/APP/03/62/2012

Office of the Public Service Commission

No. 177, Nawala Road,

Narahenpita, Colombo 05.

24th May, 2016

To All Secretaries of Ministries

Heads of Departments

Concessions for Efficiency Bar Examinations

Efficiency Bar Examinations should be conducted twice a year in terms of the Service Minutes and Schemes of Recruitment as amended according to Public Administration Circular No. 06/2006 and the officers recruited in accordance with the so amended Service Minutes and Schemes of Recruitment should complete the first efficiency bar within a period of 03 (three) years and those officers who are promoted to Grade II should complete the second efficiency bar within a period of 03 (three) years from the date of promotion whilst those officers who are promoted to Grade I should complete the third efficiency bar within a period of 05 (five) years from the date of their promotion.

02. However, the Public Service Commission has decided to deal with the issues resulting from the failure in conducting efficiency bar examinations as prescribed in terms of the Service Minutes and Schemes of Recruitment as amended in accordance with the Public Administration Circular No. 06/2006, as stated below.

03. Accordingly, officers who could not complete the efficiency bar within the prescribed period due to examination being not held as scheduled may, without their seniority being disturbed, complete their efficiency bar examination in a similar number of consecutive attempts of examination that was scheduled to be held in terms of the provisions set out in the Service Minutes or Schemes of Recruitment during the period such efficiency bar examination ought to have been completed, irrespective of the specific mention in the relevant Service Minutes or Schemes of Recruitment of the number of opportunities in respect of which the efficiency bar examination should be held within a period of one year.

04. Concessions for efficiency bar examinations as per Paragraph 03 above should be granted according to the approval stipulated below.


Category of Officers	Officers granting the approval
01. Officers belonging to All Island Services	Respective Administrative Authority
02. Senior level officers not belonging to All Island Services as defined in the Public Administration Circular No. 06/2006 (Annexure II)	Secretary of the respective Ministry
03. Senior level officers not belonging to All Island Services but not under any Ministry as defined in the Public Administration Circular No. 06/2006 (Annexure II)	Respective Head of Department
04. Officers belonging to Combined Services	Director General of Combined Services
05. Tertiary, Secondary and Primary level officers as defined in the Public Administration Circular No. 06/2006 (Annexure II), not belonging to Categories No. 01, 02, 03 and 04 above.	Secretary of the respective Ministry
06. Tertiary, Secondary and Primary level officers as defined in the Public Administration Circular No. 06/2006 (Annexure II), not belonging to Categories No. 01, 02, 03 and 04 above and not under any Ministry.	Respective Head of Department

05. However, the provisions set out in paragraph 03 above shall pertain only to written, oral and practical examinations. Recommendations in respect of requests for concessions on the relevant Efficiency Bar of the officers whose Service Minutes and Schemes of Recruitment refer to courses such as "Capacity Building" as the Efficiency Bar shall be forwarded for approval of the Public Service Commission in accordance with the Public Service Commission Circular 02/2011(1).

06. Furthermore, recommendations for requests of concession in respect of efficiency bar examinations that do not fall under the provisions above shall also be forwarded for approval of the Public Service Commission in accordance with the Public Service Commission Circular 02/2011(1).

07. Public Service Commission Circular 01/2014 is hereby revoked.

By order of the Public Service Commission.


H.M. Gamini Senevirathna
Secretary

Public Service Commission