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රාජ්‍ය සේවා කොමිෂන් සභා කාර්යාලය
அரசாங்க சேவை ஆணைக்குழு அலுவலகம்
OFFICE OF THE PUBLIC SERVICE COMMISSION

අංක 1200/9, රජමල්වත්ත පාර, බත්තරමුල්ල
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No. 1200/9, Rajamalwatta Road, Battaramulla

මගේ අංකය
எனது இல.
My No. } PSC/DIS/01/06/2020

ඔබේ අංකය
உமது இல.
Your No. }

දිනය
திகதி
Date } 27.09.2023

Public Service Commission Circular No. 03/2023

All Secretaries to the Ministries,
All Provincial Chief Secretaries,
All Heads of the Departments,

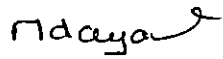
Procedure to be followed when taking action regarding the documents pertaining to the incident regarding which disciplinary action is taken against a Public Officer who is alleged to have committed a criminal offence

In an instance where a Public Officer is alleged to have committed a criminal offence, the originals of the documents pertaining to that incident are taken over by the Department of Police or the Commission to Investigate Allegations of Bribery or Corruption, or filed in the Court of Law. In such instances, though the Secretary or Head of the respective Ministry/ Department/ Institution reports the same to the Public Service Commission in order to take disciplinary action against the officer concerned, the originals/ certified copies of the originals of the documents as are necessary in taking disciplinary action, are not duly made available to the Public Service Commission. Accordingly, the Public Service Commission has observed that such situation has hindered the effective and efficient functioning of the relevant disciplinary procedure.

02. Accordingly, in such instances, the respective Head of the Department who is in charge of such documents should retain the duly certified photocopies of the relevant documents before handing over such documents to the Police Officers or to the Investigation Officers in the Commission to Investigate Allegations of Bribery or Corruption. Section 27.6 in Chapter XLVIII of the Establishments Code stipulates provisions in this regard and your attention is drawn further on the same.

03. Furthermore, the signature of the relevant Police Officer or the Investigation Officer should be obtained, certifying that he has taken over the originals of the documents to his custody.

By order of the Public Service Commission,



W.H.M.M.C.K. Dayarathne

Secretary

Public Service Commission