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அரசாங்க சேவை ஆணைக்குழு அலுவலகம்
OFFICE OF THE PUBLIC SERVICE COMMISSION

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எனது இல. } PSC/EST/02-08/05/2024
My No. }

ඔබේ අංකය }
உமது இல. }
Your No. }

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திகதி } 14.03.2024
Date }

Public Service Commission Circular No. 01/2024

All Secretaries to Ministries and Heads of Departments

Selection Procedure to be Followed in Instances Where the Number of Candidates with Equal Marks Exceeds the Remainder of the Advertised Number of Vacancies in Recruitments Made Solely Based on the Results of Written Examinations

Public Service Commission Procedural Rule No. 92 requires all authorities holding delegated power of appointment of the Commission to report to and obtain instructions from the Commission in all instances where the number of candidates with equal marks at the selection process of a recruitment exceeds the number of remainder of the advertised number of vacancies.

2. In order to make it possible for the Commission to conduct an additional selection process in such instances in recruitments made solely based on results of a written examination, all authorities holding delegated power of appointment of the Commission are required to include the following paragraph in all notifications calling applications for such recruitments.

"When filling vacancies in the order of merit of the candidates, if, at any point, the number of candidates with equal marks at the written examination exceeds the remainder of vacancies, Public Service Commission may, if the exigencies of service requires doing so, decide to conduct an additional selection process only for those candidates. The additional selection process will be composed of;

- i. a written examination to assess the ability of the candidates, and
- ii. a competency-based interview

The written examination will be conducted by an institute approved by the Public Service Commission.

Interview panel will be appointed by the Commission.

For further information about the structure and content of the selection process, prospective candidates may refer to webpage Home → Downloads → Procedures → Special Selection Procedure on the official website of the Public Service Commission at www.psc.gov.lk

3. The relevant administrative authorities should include the above paragraph when drafting notification calling applications for recruitment to services/service categories/posts of which the Public Service Commission is the appointing authority and for which recruitment is done solely based on the results of a written examination.

Wdaya

W.H.M.M.C.K.Dayaratne
Secretary
Public Service Commission