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அரசாங்க சேவை ஆணைக்குழு அலுவலகம்
OFFICE OF THE PUBLIC SERVICE COMMISSION

අංක 1200/9, රජමල්වත්ත පාර, බත්තරමුල්ල
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திகதி } 2024.06. 20
Date }

Public Service Commission Circular No.:- 02/2024

All Secretaries to the Ministries and
Heads of the Departments

**Appointment of Trade Union Representatives to Annual Transfer Committees –
Rule no. 250 III of the Procedural Rules of the Public Service Commission**

In terms of the provisions of Rule No. 250(III) of the Procedural Rules of the Public Service Commission, the Trade Unions which fulfill the requirements mentioned therein shall receive a representation in the Annual Transfer Committees.

02. However, the Public Service Commission has decided that the following persons shall not be appointed to represent a Trade Union in an Annual Transfer Committee.

- (a) A retired Officer
- (b) An officer belonging to a service/post other than the service/post which falls under the purview of the relevant Annual Transfer Committee.
- (c) An officer who has been found guilty in any instance due to disobeying a transfer order issued in terms of the approved Scheme of Transfer.
- (d) An officer who has been interdicted or placed on compulsory leave or served with a charge sheet.

03. Furthermore, the relevant Transfer Authority shall have the authority to refuse the appointment of an officer who is under suspicion, as well, to the Annual Transfer Committee considering the gravity of the offence committed by him/her.

04. The Trade Unions should make every possible effort to avoid nominating an officer who has applied for the annual transfers or is subject to a transfer in the same year, to an Annual Transfer Committee and in case it is unavoidable, such representative shall not take part in the decision-making process pertaining to his own transfer.

By order of the Public Service Commission

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W.H.M.M.C.K. Dayarathne

Secretary

Public Service Commission