

**Invitation for applications for the post of Secretary of the
Public Service Commission**

The Public Service Commission has decided to call for applications **from qualified officers in Special Grade of the Sri Lanka Administrative Service** for the post of Secretary of the Public Service Commission which is to be vacant in near future.

- Recruitment qualifications and experience –
 1. Should be an officer with an active and satisfactory period of service of not less than 08 years in Special Grade of the Sri Lanka Administrative Service
 2. Should not have been subject to any disciplinary punishment other than a warning during the period of service.
 3. Should have earned all salary increments after the promotion to the Special Grade
 4. Should have demonstrated a performance at average level or above during five (05) years immediately preceding the date of examining the qualifications for promotion in accordance with the approved procedure of performance appraisal
 5. Should be fluent in the English LanguageNote – All qualifications required for recruitment to the post should have been fulfilled in every aspect as at the closing date of applications.

- Physical fitness – Every applicant should have a sound physical and mental fitness to perform duties of the post.

- Age – Not applicable

- Selection – Selection will be made through an interview for evaluating eligibility held by the Public Service Commission according to a marking scheme approved by the Commission for evaluating the service experience and merits of applicants.

- Submission of applications – A biodata prepared by the applicant including all relevant qualifications should be sent to the following address by registered post. The closing date of applications will be 27.12.2022.

Chairman,
Public Service Commission,
1200/9, Rajamalwatta Road,
Battaramulla.

- Applications not conforming to the instructions mentioned in this Notice will be rejected.

- The decision made by the Public Service Commission on this appointment will be conclusive.

Secretary,
Public Service Commission,
1200/9, Rajamalwatta Road,
Battaramulla.
13.12.2022