

**Office of the Public Service Commission – Post of Additional Secretary (Establishments)**

Applications are invited from the qualified officers in the Special Grade of the Sri Lanka Administrative Service for the vacant post of Additional Secretary (Establishments) in the Office of the Public Service Commission.

02. Officers applying for this post should not have been subjected to any form of disciplinary punishment during their period of service and shall not have any disciplinary action pending at present or be liable to such action in the future or have any disciplinary order expected to be implemented against the officer in the future in respect of any offence. Furthermore, the officer should possess practical knowledge of the provisions of the procedural rules of the Public Service Commission and other relevant acts and circulars, and experience in a similar service station will be considered desirable.

03. Accordingly, the officers who have fulfilled the above qualifications should forward a duly prepared bio-data, including their service particulars, either by registered post or via email, on or before **06.02.2026**.

- (i) Registered post - The top left-hand corner of the envelope containing the bio-data should be marked as **“Application for the Post of Additional Secretary (Establishments)”** and sent to the following address:

Secretary,  
Public Service Commission,  
No. 1200/9, Rajamalwatta Road, Battaramulla.

- (ii) email - [info@psc.gov.lk](mailto:info@psc.gov.lk)

The subject of the email should be mentioned as: **“Application for the Post of Additional Secretary (Establishments)”**.

Secretary,  
Public Service Commission,  
No. 1200/9, Rajamalwatta Road,  
Battaramulla.